

The regular meeting of the Board of County Road Commissioners of Newaygo County was called to order by the Chairman Gonyon at 8:00 a.m. on Wednesday, March 12, 2025, at the road commission offices.

Commissioners present: William Gonyon, Douglas Harmon, and Lee Fetterley
Staff present: Mike Brege, Superintendent; Derek Wawsczyk, Manager; and Kerry Hewitt, Clerk
Others present: Darin Hower, Cadillac Culvert; Pam Miller, White Cloud Library; and Jennifer Hollowell, Sheridan Township

Motion by Commissioner Fetterley and supported by Commissioner Harmon to approve the minutes of the regular meeting on February 12, 2025. All ayes. Motion carried.

Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve the following vendor checks, ach vendor payments, and payroll checks:

February 28, 2025:

Vendor checks # 65851 - # 65877 and ACH Vendor checks elect. #14299 - #14327 in the amount of \$303,209.61 and Payroll checks # 60059 - # 60074 in the amount of \$132,123.40.

March 14, 2025:

Vendor checks # 65878 - # 65900 and ACH Vendor checks elect. #14328 - #14360 in the amount of \$281,460.74 and Payroll checks # 60075 - # 60090 in the amount of \$127,626.35.

All ayes. Motion carried.

Pam Miller – historical train trestle presentation

Pam Miller presented the board with historical information about the wooden train trestle just south of town in Everett Township. She is in the process of getting a historical marker for the site. She asked if the project got approved if the road commission would help with the placement. The board had no objections. She also asked for a sign along M-37 depicting the location. Kerry will send her information on the TODS program with MDOT.

Bid Opening: Culvert Material

CMP				PLASTIC		
BIDDER	size	gauge	price per foot	smooth interior dual wall corrugated pipe - plain end	smooth interior dual wall corrugated pipe - bell & spigot	double bell snap coupler
CADILLAC CULVERT, INC. Prices firm 60 days from bid date Prices include full truck delivery, anything less, freight charges may apply	12"	16	\$7.28	no bid	no bid	no bid
	15"	16	\$9.09	↓	↓	↓
	18"	16	\$11.80			
	24"	16/14	\$15.59/\$18.35			
	36"	14	\$29.56			
	48"	12	\$59.10			
	60"	10	\$101.70			
	72"	10	\$122.05			
CMP				PLASTIC		
BIDDER	size	gauge	price per foot	smooth interior dual wall corrugated pipe - plain end	smooth interior dual wall corrugated pipe - bell & spigot	double bell snap coupler
JENSEN BRIDGE & SUPPLY COMP.	12"	16	\$8.55	NO BID	NO BID	NO BID
	15"	16	\$10.50	↓	↓	↓
	18"	16	\$14.14			
	24"	16	\$18.32			
	36"	14	\$35.59			
	48"	12	\$62.39			
	60"	12	\$107.26			
	72"	10	\$124.16			
CMP				PLASTIC		
BIDDER	size	gauge	price per foot	smooth interior dual wall corrugated pipe - plain end	smooth interior dual wall corrugated pipe - bell & spigot	double bell snap coupler
ST. REGIS CULVERT, INC. Prices firm 30 days from bid date FOB 3-6 weeks/ARO Minimum load to include freight is \$7,500.	12"	16	\$9.00	NO BID	NO BID	NO BID
	15"	16	\$10.80	↓	↓	↓
	18"	16	\$13.50			
	24"	14	\$21.85			
	36"	14	\$32.75			
	48"	12	\$59.80			
	60"	16	\$52.50			
	72"	14	\$74.50			
CMP				PLASTIC		
BIDDER	size	gauge	price per foot	smooth interior dual wall corrugated pipe - plain end	smooth interior dual wall corrugated pipe - bell & spigot	double bell snap coupler
ADS (ADVANDED DRAINAGE SYSTEMS)	12"		NO BID	\$5.88	\$5.88	\$8.44
	15"		↓	\$8.18	\$8.18	\$15.00
	18"			\$11.87	\$11.87	\$23.95
	24"			\$19.26	\$19.26	\$33.78
	36"			\$37.26	\$37.26	\$109.26
	48"			\$80.23	\$80.23	\$180.00
	60"			\$117.67	\$117.67	\$250.00

	72"			no bid	no bid	no bid
	CMP			PLASTIC		
BIDDER	size	gauge	price per foot	smooth interior dual wall corrugated pipe - plain end	smooth interior dual wall corrugated pipe - bell & spigot	double bell snap coupler
VANDERVELDE SALES & SERVICE, INC.	12"		NO BID	\$5.85	\$5.85	\$28.54
	15"		↓	\$7.75	\$7.75	\$36.32
	18"			\$11.76	\$11.76	\$44.10
	24"			\$18.91	\$18.91	\$100.53
	36"			\$37.05	\$37.05	\$142.70
	48"			\$68.90	\$68.90	no bid
	60"			\$101.50	\$101.50	no bid
BIDDER	72"		↓	no bid	no bid	no bid

KRENN TIMBER BRIDGE, INC.	TREATED SYP BRIDGE PLANKING	\$6,607.11	/MBM
	TIMBER BOX CULVERT	\$9,877.68	/MBM
	TRANSVERSE DECK 4", 6" 8"	\$10,920.60	/MBM
	TREATED BRIDGE AND SALT STORAGE TIMBERS	\$8,957.33	/MBM
	PANELIZED BRIDGE DECKS, LONGITUDINAL TO 12"	\$10,429.79	/MBM
	PANELIZED BRIDGE DECKS, LONGITUDINAL TO 14"	\$11,288.71	/MBM
	PANELIZED BRIDGE DECKS, LONGITUDINAL TO 16"	\$11,288.71	/MBM
	PANELIZED BRIDGE DECKS, LONGITUDINAL TO 18"	\$12,024.94	/MBM
	PANELIZED BRIDGE DECKS, LONGITUDINAL TO 20"	\$13,742.79	/MBM
	HARDWARE	\$24.56	/LBS

Motion was made by Commissioner Harmon and supported by Commissioner Fetterley to accept management's recommendation and award CMP Culvert Material to Cadillac Culvert and Timber Bridge Material to Krenn Timber Bridge; based on price, availability, project schedules, and in the best interest of the Newaygo County Road Commission. All ayes. Motion carried.

Motion was made by Commissioner Fetterley and supported by Commissioner Harmon to accept management's recommendation and award Plastic Culvert Material to ADS based on price, availability, project schedules, and in the best interest of the Newaygo County Road Commission All ayes. Motion carried.

8:15 a.m. Public Hearing open for the Bridgeton Township road project of 112th St. west of Warner Ave.
 Kathleen Clough, Donna Sanders, and Jason Carmes were present.
 Derek and Mike explained the scope of the project and answered questions from those in attendance.

Bid Opening: Patch Material

BIDDER	WHITE CLOUD CP7 PRICE PER TON		NEWAYGO CP7 PRICE PER TON	
LAKELAND ASPHALT CORPORATION	\$	133.00	\$	133.00
<i>*min delivery 50 tons</i>				
ACE-SAGINAW PAVING CO.	\$	137.00	\$	137.00
<i>*min delivery 50 tons - no split loads</i>				
BLACK GOLD HOLDINGS	\$	175.00	\$	168.00
<i>*min delivery 50 tons</i>			<i>*UPM</i>	

Motion was made by Commissioner Harmon and supported by Commissioner Fetterley to accept management's recommendation and award CP7 patching material for White Cloud and Newaygo facility to low bid, Lakeland Asphalt Corporation, with the option to utilize 2nd low bid, Ace-Saginaw Paving Co. based on product availability. All ayes. Motion carried.

Bid Opening: Dolomite in various locations

	MarJo Construction		Yellow Rose		Verplank		Rieth-Riley		A Sharper Service	
	Price per ton	Total Contract	Price per ton	Total Contract	Price per ton	Total Contract	Price per ton	Total Contract	Price per ton	Total Contract
<u>Garfield Township</u>							<i>6-week advance notice</i>			
60th St. from Ferris Ave. to Gordon Ave.							<i>to have material in stock</i>			
approximately 1.0 mile										
approximately 1,000 tons										
Dolematic Limestone	\$31.31	\$31,310.00	\$27.75	\$27,750.00	\$31.50	\$31,500.00	\$33.65	\$33,650.00	\$35.91	\$35,910.00
Bassetta St. east of Gordon Ave.										
approximately 0.1 mile										
approximately 250 tons										
DELIVERED IN LEADS ONLY										
Dolematic Limestone	\$34.65	\$8,662.50	\$30.25	\$7,562.50	\$36.50	\$9,125.00	\$33.65	\$8,412.50	\$43.74	\$10,935.00
TOTAL BID FOR GARFIELD TOWNSHIP:										
Dolematic Limestone	\$39,972.50		\$35,312.50		\$40,625.00		\$42,062.50		\$46,845.00	

Motion made by Commissioner Fetterley and supported by Commissioner Harmon to accept management's recommendation and award limestone bid to Yellow Rose, low bidder pending availability, delivery schedule; and deemed by management to be in the best interest of the Newaygo County Road Commission. All ayes. Motion carried.

Award Bid: Installation of timber piling and pier caps for Elm Ave. bridge

Motion was made by Commissioner Harmon and supported by Commissioner Fetterley to accept management's recommendation and award the installation of timber piling and pier caps for the Elm Ave. bridge to low bid, John Henry Excavating, Inc. All ayes. Motion carried.

Public Comment:

Dale Twing informed the board that the Hazardous Waste Collection Day will be held on Saturday, May 31st from 8 a.m. – noon. They will be using Republic Waste Services again. Dale mentioned that the tire grant was due this week and they did go ahead and apply, but they have not heard if they will receive it or not. Dale is planning a tire collection event for a 1-day, 4-hour event. He said they will not be accepting bulk collections from the townships. Dale said that if the townships want to apply for their own grant, his office is willing to assist. Dale mentioned that the road commission helps with the maintenance of White Cloud and Newaygo recycling areas, and White Cloud needs grading. Dale mentioned the Muskegon River Watershed’s potential removal of 2 dams at Penoyer Creek.

Kerry presented the board with an updated cash flow, MVHF comparison, budget reports, and fuel savings spreadsheets through February.

Kerry informed the board that she participated in the career speaker event for the 8th graders at White Cloud Middle School on March 4th, and Melissa and Mandy set up a booth at the career tech center informing graduating seniors of our summer help program.

Kerry presented the board with resolution #NCRC-03-001-25, a resolution specifying authorized officials to sign MDOT Contract # 25-5160, Job # 220748CON for the single course chip seal and fog seal in various locations. Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve Resolution #NCRC-02-001-25 as presented. All ayes. Motion carried.

Kerry presented the board with the following resolutions for the Local Bridge Program:
#NCRC-03-002-25. Resolution to apply for local bridge funding for 11 Mile and 13 Mile Rd. bridges over the Pere Marquette River.
#NCRC-03-003-25. Resolution to apply for local bridge funding for Baldwin Ave. bridge over the White River.
#NCRC-03-004-25. Resolution to apply for local bridge funding for Dickinson Ave. over the White River.
Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve and authorize Chairman Gonyon to sign the above-mentioned resolutions: #NCRC-03-002-25, #NCRC-03-003-25, and #NCRC-03-004-25. All ayes. Motion carried.

Kerry reported that Derek Hall indicated that our audit is reviewed, but they are still missing the bank confirmation from Michigan Class. He is working with the County Treasurer to get this information from Michigan Class. As soon as he receives it, the report will go into final review. With the audit near completion, Kerry will soon submit the ACT51 Report to MDOT and requested Chairman Gonyon’s signature on the attest page. The board had no objections.

Kerry informed the board of the changes to the Earned Sick Time Act just after midnight on the effective date of February 21, 2025. Kerry recommended changing the newly adopted policy to reflect the most recent changes. Motion by Commissioner Harmon and supported by Commissioner Fetterley to accept management’s recommendation and adopt the revised Earned Sick Time Policy as follows, effective March 12, 2025:

EARNED SICK TIME POLICY

The Newaygo County Road Commission (“Road Commission”) provides earned sick time to eligible employees in accordance with statutory requirements and as detailed in the policy below.

Section 1 - Eligible Employees

All employees who work for a wage or salary from the Road Commission, including temporary and seasonal employees, are eligible for earned sick time under this policy, with the following exceptions:

- Employees covered by a collective bargaining agreement.
- An unpaid trainee or intern.
- An individual who is employed in accordance with the Youth Employment Standards Act, MCL 409.101 to 409.124.

Section 2 – Accrual, Frontloading, and Carryover of Earned Sick Time

Eligible temporary or seasonal employees shall accrue one (1) hour of paid earned sick time for every thirty (30) hours worked. Up to seventy-two (72) hours of accrued but unused earned sick time will be carried over from one year to the next. Eligible full-time employees will be provided with a lump sum of 72 hours of earned sick time on the date that the individual becomes eligible during the benefit year on a prorated basis.

A year for the purpose of the employee’s earned sick time accrual is the calendar year. At the end of the calendar year, the employee will be financially compensated for any unused earned sick time hours at their current hourly rate.

Section 3 – Paid Sick Leave Usage

An employee is not permitted to use more than 72 hours of paid sick time per year. Eligible temporary or seasonal employees are entitled to use their accrued earned sick time beginning 120 days after the start of their employment. The Road Commission requires employees to use earned sick time in increments of a tenth of an hour, consistent with the Road Commission’s payroll system and practices

Section 4 – Termination and Reinstatement

If an employee separates from employment with the Road Commission, they will receive financial reimbursement for accrued earned sick time that was not used upon the employee’s termination, resignation, retirement, or other separation from employment on a prorated basis. If an employee separates from the Road Commission and is rehired within two (2) months of the separation, the Road Commission shall reinstate previously accrued, unused and unpaid earned sick time and shall permit the reinstated employee to use that earned sick time and accrue additional earned sick time upon reinstatement.

Section 5 – Authorized Uses of Earned Sick Time

Earned sick time may be used to provide paid time off for the following purposes:

- A. An employee’s:
 - 1. Mental or physical illness, injury, or health condition;
 - 2. The need for medical diagnosis, care, or treatment of mental or physical illness, injury, or health condition; or,
 - 3. The need for preventative medical care.
- B. An employee’s care of a family member:
 - 1. With a mental or physical illness, injury, or health condition;
 - 2. Who needs medical diagnosis, care, or treatment of a mental or physical illness, injury, or health condition; or,
 - 3. Who needs preventative medical care.

- C. An employee's absence due to domestic violence or sexual assault of the employee or employee's family member, provided the absence is to:
 - 1. Seek medical care or psychological or other counseling for physical or psychological injury or disability;
 - 2. Obtain services from a victim services organization;
 - 3. Relocate due to domestic violence or sexual assault;
 - 4. Obtain legal services; or,
 - 5. Participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
- D. For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child.
- E. Closure of the Road Commission or the employee's child's school or place of care by order of a public official due to a public health emergency.
- F. If it has been determined by a health care provider or the health authorities having jurisdiction that the employee's or employee's family member's presence in the community would jeopardize the health of others because of their exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

Use of earned sick time cannot be used as an excuse to be late for work without an authorized purpose.

Section 6 – Qualifying Family Members

For the use of earned sick time for an employee's family member, family member is defined as a biological, adopted or foster child, stepchild or legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis; a biological parent, foster parent, stepparent, or adoptive parent or a legal guardian of an employee or an employee's spouse or domestic partner or a person who stood in loco parentis when the employee was a minor child; a person to who the employee is legally married under the laws of any state or a domestic partner; a grandparent; a grandchild; a biological, foster, or adopted sibling; and any other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.

Section 7 – Reasonable Notice of Earned Sick Time

If an employee needs to be absent, to be late, or to leave work early (for purposes that are permissible under this policy), the employee must give advance notice to his or her supervisor, except in an emergency. Notice should be provided through a notification system established by the Road Commission in a manner that the employee customarily uses to communicate with the employer for absences requesting to leave.

If the need to use earned sick time is foreseeable, the employee shall provide advance notice, seven (7) days prior to the date the earned sick time is to begin, of the intention to use the earned sick time. If the need is not foreseeable, the employee must provide notice to his or her supervisor at least 1 hour before the start of the employee's shift. If 1 hour notice is not reasonable due to an accident or sudden illness, notice must be provided as soon as practicable.

If an employee is going to be absent on multiple days, the employee's surrogate (e.g., spouse, adult family member or other responsible party) must provide notice of the expected duration of the leave or, if known, provide notice of continuing absence on a daily basis, unless the circumstances make such notice unreasonable.

Section 8 – Documentation

When an employee uses earned sick time for more than three (3) consecutive scheduled workdays, documentation may be required as described below:

- 1. Documentation signed by a health care professional indicating that earned sick time is necessary.
- 2. In cases of domestic violence or sexual assault, one of the following types of documentation selected by the employee:
 - a. A police report indicating that the employee or the employee's family member was a victim of domestic violence or sexual assault;
 - b. A signed statement from a victim and witness advocate affirming that the employee or employee's family member is receiving services from a victim services organization; or,
 - c. A court document indicating that the employee or employee's family member is involved in legal action related to domestic violence or sexual assault.

Such documentation must be provided by the employee within fifteen (15) days of the Road Commission's request. When providing documentation in support of a request to used earned sick time, employees are not required to provide documentation that explains the nature of the illness or the details of the violence.

Section 9 – Road Commission Expectations Regarding Attendance

Employees should remember that regular, reliable attendance and punctuality are expected. An employee will be subject to disciplinary action if the employee uses earned sick time for a purpose other than allowed in this policy or violates the notice requirements of this policy.

Section 10 – Retaliation Prohibited

An employee may not be disciplined or in any way retaliated against because the employee has used earned sick time for a valid purpose under this policy. The use of earned sick time cannot be counted as an absence that may result in adverse action under an attendance policy or point system.

Derek reported that Kent County Road Commission bid out our emulsion and fog seal for our local chip seal. Motion was made by Commissioner Fetterley and supported by Commissioner Harmon to accept management's recommendation and award low bid to Michigan Paving & Materials Co. All ayes. Motion carried.

Derek informed the board that weight restrictions went into effect on March 3rd.

Derek reported that he met with MHK Equipment to review the invoices for the rental of the crusher/screening equipment for our project here and at Guthrie Pit. MHK Equipment has been wonderful to work with.

Derek reported that he and Mike attended the Paul Bunyan meeting in Cadillac. At the meeting, there was mention of MDOT looking at taking over our bridge inspections and the repetitive discussions on road funding.

Derek reported that we have sent out quite a few estimates for numerous townships. We hope to get the contracts back soon so we can start planning our construction season.

Derek informed the board the Jeremy Geist with Trout Unlimited indicated last week that some of the funding for the 40th St. Bigelow project would be in jeopardy. However, he recently indicated that he is confident that he would have \$650,000 - \$700,000 for the project, which would be enough to cover the box and sheet piling. Derek reported that Mike has been working with Gelock in preparation for a crane bid for the project.

Derek reported that Melissa and Mike met with Compass Com to review our GPS system and to inform us what is new from them. They have cameras you can mount on the front of the vehicle and cameras that would aim at the driver. They also have material tracking systems. Derek indicated the cost of these added services currently outweighs the use and benefit.

Derek reported that salt orders for 2025/2026 can be placed starting March 12th. Based on our usage this year, we will be ordering 6500 tons for White Cloud and 1500 tons for Newaygo. We have flexibility of ordering 80% - 120%.

Derek informed the board that MDOT has assigned a job number for a project on M-37 from 7 Mile Rd. to the North County line.

Derek informed the board that Fahrner Asphalt will begin hauling in chip seal stone as soon as weight restrictions are lifted for our 24/25 fed aid chip seal.

Public Comment:

Dale Twing mentioned the proposed solar project in Garfield and Sheridan Townships. He thinks he has eight drains inside the boundaries of the proposed project. Dale also mentioned the emergency meetings he has been attending. He believes it would be a good idea for the road commission to attend as well.

Jennifer Hollowell introduced herself and said she wanted to observe our meeting and put names to faces.

Public Hearing closed at 9:25 a.m.

Commissioner discussion items:

Commissioner Harmon said he attended a convention last week in Traverse City where Newaygo and Mecosta County Parks Directors received the Landscape Design Award for the newly finished Dragon Trail. The two Parks Directors presented a power point of the history, design, funding, building, safety, and maintenance of the trail. They mentioned the collaboration with the road commission and assistance NCRC provided with the project, especially with the ADA segment.

Commissioner Harmon mentioned the meeting he attended with Derek, Cory Nelson, and Lori-Tubbergen Clark. He said he thought it went well and was good that both sides could hash out differences. He indicated that it might be a good idea to send Cory a letter thanking him for the meeting and the willingness and ability to move forward.

Commissioner Harmon informed the board that he is unable to attend our next meeting on Friday, March 21st.

Commissioner Gonyon had heard positive feedback on the meeting with Cory Nelson and did not realize the county board was involved. Commissioner Gonyon reported that he received two calls; one was regarding the pothole on the inside curve of Linden and 88th St, and the other call was from Mr. Bumstead thanking him for the excellent job we did on grading his road.

With no objections, Chairman Gonyon adjourned the meeting at 9:40 a.m.

William Gonyon, Chairman

Kerry Hewitt, Clerk